

Professional Judgement – EFC Adjustment Dependent Student

Federal student aid regulations provide the potential for reevaluation of the FAFSA, if your financial circumstances change, and the 2021 income information you reported on your financial aid application may not be an accurate indicator of your ability to pay for educational costs. Your parent(s) must meet one of the circumstances indicated below to qualify for reevaluation of your financial aid eligibility. Once you have completed all steps below, please upload the completed and signed form along with your supporting documentation in your [MyMercer](#) student portal Document Center. Forms received without all required documentation will not be evaluated. **If you have been selected for verification, you must complete the verification process before a professional judgement can be evaluated.** Submission of this form does not guarantee a change in your financial aid eligibility. Each case will be evaluated on an individual basis.

1. Student Information

Student's Last Name

Student's First Name

Student's M.I.

Mercer ID #

Student's Street Address (include apt. no.)

Student's Date of Birth

City

State

Zip code

Student's Phone Number (include area code)

Student's Email Address

Student's Mobile Number (include area code)

2. Statement of explanation for reason you are requesting a Professional Judgement:

Student's Name: _____ MUID: _____

3. Reason for Filing a Professional Judgement Request

Check the circumstance that applies to your situation. All required documentation supporting your circumstance must be attached.

☐ **A. Change of parent(s) wages (not by choice) resulting in earning substantially less income in 2022****Required Documentation:**

1. Termination or resignation letter that includes the last date of employment; AND
2. Latest W-2 forms for all parents; AND
3. Department of Labor Letter of Unemployment and Benefits (if applicable)
4. Additional documentation may be requested

☐ **B. Separation or Divorce of my parents****Required Documentation:**

1. A copy of the divorce decree or separation agreement; AND
2. Completed, signed copy of most recent tax return and W-2's for the parent with whom you live.

☐ **C. Death of a parent****Required Documentation:**

1. A copy of the death certificate; AND
2. Completed, signed copy of most recent income tax return and W-2's.

☐ **D. Loss of Untaxed Income or Benefits****Required Documentation:**

1. A statement from source of untaxed income indicating amount and date income or benefits terminated; AND
2. Completed, signed copy of prior year's income tax return and W-2's including any relevant worksheets or schedules.

☐ **E. Payment of (not owed) a large amount of medical and/or dental expenses in 2022****Required Documentation:**

1. Receipts for medical or dental expenses that indicate the total patient liability (amount not covered by insurance); AND
 - a. If the receipts do not indicate the total patient liability, you must submit a letter from the medical provider or insurer stating the expense, or portion of the expense, was payable by the patient.
2. Completed, signed copy of most recent income tax return and W-2's.

☐ **F. Dependency Override**

Dependency override may be requested in cases of [complete alienation](#) between a parent and student.

Required Documentation:

1. Statements from third-parties having first-hand knowledge of the circumstances. These can be statements on agency letterhead from social workers, school officials, church officials or others in positions of authority who are familiar with your situation.
2. [Total Income Verification Form](#)
3. Student's completed, signed copy of 2020 income tax return, W-2 forms and any relevant worksheets or schedules

☐ **G. Other****Required Documentation:**

1. Explanation of your special circumstances.
2. Documentation supporting your special circumstances.

Student's Name: _____ MUID: _____

4. Family Information

Number of Household Members: List below the people in your household. Include:

- The student.
- The parents (including a stepparent) even if the student doesn't live with the parents.
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards even if the children do not live with the parents. Other people if they now live with the parents and the parents provide more than half of the other people's support and will continue to provide more than half of their support through June 30, 2024.

Number in College: Include college information about any household member, excluding the parents, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, include the name of the college.

Name	Age	Relationship	College	Enrolled at Least Half Time	Supported More Than 50%
		Self	Mercer		

Student's Name: _____ MUID: _____

5. Read, Sign, and Return to Mercer Office of Student Financial Planning

Additional documentation may be requested after the initial review of your request for professional judgement. By signing below, you certify that all of the information reported above is complete and correct.

Student's Signature (required)_____
Date_____
Parent's Signature (if applicable)_____
Date_____
Parent's Email (if applicable)_____
Parent's Phone Number (if applicable)

Electronic Signatures will NOT be accepted. You must print this form before signing and submitting.

**Before submitting please ensure all required documentation
is submitted along with this request.**